

# TABLE CONTRACT

## OTSN's 30th Toy Soldier Show

### September 26, 2010

**CONTRACT MUST BE RECEIVED BY JULY 10, 2010 TO INSURE DESIRED PLACEMENT**

**ITEMS FOR SALE OR TRADE:** Collectors and dealers are asked to limit their offerings to toy soldiers and related items, both military and civilian. Collectors are encouraged to display items not for sale or trade, but no awards will be given for displays.

**SELLERS AND HELPERS:** A limit to two persons is set for each reservation: the seller and one helper. A half table reservation admits only the seller. Because this rule is strictly enforced, we must have the two specific names for each full table reservation.

**SPECIAL ARRANGEMENTS:** If you would like your table next to or near another collector, or if you have any special electrical or lighting requirements, please explain your needs on the reverse of this form.

**TAXES:** Dealers assume their own liability for paying Illinois sales tax.

**LIABILITY:** By filling in and returning this form the undersigned vendor hereby contracts for table space at the 30th Annual OTSN Show and agrees to release OTSN, Inc. and its shareholders from any damage or loss and from all liability for personal injury to the undersigned, to his associates, or to any sale merchandise. The contractor also indemnifies and agrees to hold harmless both OTSN, Inc. and the Hyatt Regency Woodfield and the legal entities which own, lease and/or operate the hotel, their members, officers, directors and employees against any or all damage to property or personal injury caused by exhibitor or agents, representatives, employees or any other person.

### DEALER INFORMATION

(Please type or print neatly)

Name _____	Trade Name _____
Address _____	
(CITY)	(STATE)
(ZIP)	
Phone (      ) _____	

**Hotel Room Request**

Please list the specific hotel room number(s) that you and your helper have held in the past or the general area of the hotel where you would prefer your room to be. **We will work with the hotel to try to accommodate you. There is no guarantee.**

\_\_\_\_\_

(Helper)

_____ <b>Full Tables @ \$75</b>	_____ (Dealer)
_____ <b>Half Tables @ \$40</b>	_____ (Helper) <i>(Only with full table)</i>
_____ <b>Floor Rights @ \$40</b> <i>(With room assignment)</i>	
_____ <b>Floor Rights @ \$30</b> <i>(Without room assignment)</i>	
Total _____	

Floor rights provide early access to the show room on Sunday morning for those without tables.

**Note to table holders:** Please do not ask for more tables than you had in a previous year without contacting Don Pielin, because space in the same area may not be available. To contact Don, phone or fax 630-497-1239 or email at [dimestores@aol.com](mailto:dimestores@aol.com). If you cannot reach Don, call Steve Sommers: 708-383-6525

**Persons selling out of their rooms who are not under contract to OTSN, Inc either as a vendor or helper must take floor rights or obtain a Village of Schaumburg sellers permit.**

**\*\*\*Table rentals for hotel room sales will cost \$8.00 per 6'x18" . These tables can be rented upon arrival.**

**Smoking is no longer permitted in any exhibit area (outside only).**

AMOUNT OF CHECK ENCLOSED \_\_\_\_\_ CHECK # \_\_\_\_\_

SIGNATURE OF VENDOR \_\_\_\_\_

EMAIL \_\_\_\_\_  
 Check here if you DO NOT want us to include a link to your email address on our website.

URL \_\_\_\_\_

**Please make checks out to OTSN Inc. Mail this signed form with your check to:  
 Don Pielin, Show Chairman; 106 Cottonwood; Streamwood, IL 60107**

**SEE PICTURES FROM LAST YEAR'S SHOW AT: <http://www.toysoldiershow.com/gallery.html>**



## *Celebrate in a 30<sup>th</sup> Year OTSN SHOW Shirt*

Whether it's your first OTSN Show or your 30<sup>th</sup>, you can wear our colors. New shirts are dark blue denim with our Chicago Toy Soldier Show logo in white and 30 Years printed below it in red. Please fill in the order blank and return with your contract.

### **Shirt Order Form.**

Shirts are available in your choice of long or short sleeve and in sizes S, M, L, or XL for \$30, or add \$2 per shirt for size 2X or 3X. Pick them up at the September show.

(Shirt logo with 30 Years lettering is approximately 3" high.)

	Quantity	Size	Price each	Total
I would like: Short sleeve shirts	_____	_____	_____	_____
Long sleeve shirts	_____	_____	_____	_____

**Total for order** \_\_\_\_\_

**My name** \_\_\_\_\_

Checks to OTSN, Inc. Add price to your table contract amount and send this form with your contract to Don Pielin.

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### **And don't forget the Saturday Party!**

Join us in the OTSN suite on Saturday, September 25<sup>th</sup> in the late afternoon for wine, beer, cake, old friends and a few surprises!

## **Hyatt Hotel's Guidelines Unchanged**

### **Signs and Handouts**

- The Hyatt provides an 8-1/2"x11" vertical clear plastic door hanger sign for your room; OTSN supplies the cards to fit this format.

**(Fire regulations prohibit hallway signs or displays.)**

- In each floor's foyer OTSN posts a large floor plan and dealer room list. As always, individual copies will be available. The Hyatt also provides an information table on each floor; please limit any handouts to 5x8" so there will be space for all.

### **Room Trading**

- Room doors may be open from Thursday 10 am to 10 pm; before Thursday, please use the deadbolt to prop your door ajar.

- Room furniture may not be moved into the hall or rearranged in your room. A single 6 foot table may be rented for \$8 at check-in for king or double rooms. Table arrangements for larger rooms must be made with the Hyatt on a room-by-room basis. All Hyatt furniture used for room display must be covered; the Hyatt will provide tablecloths on request.

- Of course, each guest is responsible for any damage to their room. So displays that could damage walls or furniture are not allowed. Please check your room when you first take occupancy, and immediately report any existing damage or problem with your room to the hotel staff.

**OTSN, Inc.'s**  
**30<sup>th</sup> Chicago Toy Soldier Show**  
**Sunday, September 26, 2010**  
**General Dealer Information**

**ACCOMMODATIONS:** The Hyatt Regency Woodfield is holding a block of rooms for those attending. To ensure placement with fellow collectors, reservations must be received by the hotel by September 1, 2010. After that date you may still get a room, but it may not be with the other collectors. The hotel offers a special rate for those attending the show: \$115 per night for each night. This rate applies to both single and double rooms. The Hyatt Regency Woodfield phone number is 847-605-1234. Hyatt reservations can be reached at 800-233-1234. Anyone who has reserved a room and has to cancel should call Don Pielin so he can put another collector in that room at the show rate. This can be done right up to the week of the show. If the Hyatt runs out of space, the Hyatt Place (across the parking lot) in Schaumburg has a special show rate as well. The Hyatt Place number is 847-330-1060. Some people arrive for this show as early as Wednesday, but many come on Friday and stay through Sunday. There is a great deal of room socializing and trading, and OTSN, Inc. opens a hospitality suite late Saturday afternoon. The Hyatt has a fine restaurant, pool, sauna, and exercise room, and is located across from Woodfield Shopping Mall. The hotel runs a shuttle to the mall throughout the day.

**HOURS:** The show is open to the public from 10 a.m. to 3:30 p.m. People expect to see a full show. If you cannot stay set up until 3:30, please tell Don Pielin in advance.

**SETUP:** Dealers can begin to set up at 7:00 am. Sunday. Only dealers, helpers and people with floor rights will be allowed in the show rooms before the public is admitted at 10 a.m. Dealers will be given show badges and table numbers at the hospitality room late Saturday afternoon or at the admissions table on Sunday morning. Table covers are provided for all tables. Lighting in the rooms is excellent, but if you have special requirements, please specify these on the show contract. All merchandise for display or sale must be on or under the tables provided. **Aisles must be kept clear.**

**RATES AND RULES:** All tables are 6 feet long and rent for \$75 each. A half table is available for \$40. Floor rights are \$30 for those who wish to be allowed to participate during Sunday morning setup from 7 a.m. to 10 a.m. **Those selling out of their rooms without a table contract are to pay \$40 or obtain a Village of Schaumburg seller's permit.** Vendors are asked to limit their merchandise to toy soldiers and related items, both military and civilian. See separate sheet for the **Hyatt Hotel's Guidelines.**

**HELPERS:** Each full reservation admits two adults, the seller and one helper, regardless of how many total tables have been reserved. A half table admits only the seller. No collector may bring extra persons other than children under 16 living at home. (It is not necessary to record the children's names.) Please follow this rule as space is limited and non-registered people will be asked to leave. Please list your one helper on the show contract, and if you need to change this before the show, notify Don Pielin as soon as possible. **NO SMOKING in Hyatt Rooms and the Exhibit Areas.**

**FOOD ON SUNDAY:** A morning continental breakfast bar and a luncheon sandwich bar will be at the entrance to the hall for quick food to take to your table. There is also a large, informal restaurant at the Hyatt open throughout the day.

**SHIPPING:** UPS service will be available in the hotel from 3:30 to 5:00 Sunday afternoon. Note: Dealers may ship packages to the Hyatt; the Hyatt, however, will charge \$5 for each package and \$75 per pallet. These fees are Hyatt charges, not OTSN's.

**ADDITIONAL SHOW INFORMATION:** If you have any questions or if you need to change your reservation before the show, please call Don Pielin at 630-497-1239 or Steve Sommers at 708-383-6525, or email [dimestores@aol.com](mailto:dimestores@aol.com).

**DIRECTIONS:** The Hyatt Regency Woodfield is at 1800 Golf Road in Schaumburg, Illinois, near the intersection of I-90 and Ill. 53 (290 extension). Route 355 northbound ends at the 290 extension, also. From O'Hare Airport, the hotel recommends calling All Star Cabs at 847-658-1555; price is a flat rate of \$27 for the ride. (Do not mistakenly take any transportation to the O'Hare Hyatt rather than the Hyatt Woodfield or people will look at you strangely when you ask about toy soldiers.)